

DEEPING ST JAMES COMMUNITY PRIMARY SCHOOL
MINUTES OF THE FULL GOVERNING BODY MEETING 14.11.2018 7pm

PRESENT: D Ludford (Chair) I Wilkinson, T Allen, J Purdy, P Cradock, G Lyden, A Bradshaw, D Knight
CLERKED BY: S A Dodson. The meeting was quorate.

1) **APOLOGIES FOR ABSENCE** M Russell received and accepted.

2) **DECLARATIONS OF INTEREST/ELIGIBILITY** Chair queried any amendments to governor's declarations of interest /eligibility from those already held on file. None received, and no declarations of interest received for any agenda items for this meeting.

3) **MINUTES OF LAST MEETING – 03.10.2018** The chair requested any queries in relation to the minutes that had been supplied in advance of the meeting. None received and therefore minutes agreed.

4) **MATTERS ARISING FROM LAST MEETING (03.10.18)**

Governor Advert – 4 applicants received and will be contacted by the clerk and invited to meeting with Head/Chair

5) **HEADTEACHERS REPORT**

- including Pupil Premium/Sports Funding and Impact
- data on attendance/absence
- recording/reporting on racial incidents

Year	No:	Absence	
Year R	23	1.99%	} Average Absence: 2.86% (National – 4.5%) PP 4.64% SEND 2.63%
Year 1	30	2.94%	
Year 2	29	3.75%	
Year 3	31	5.76% *	
Year 4	32	2.21%	
Year 5	31	1.81%	
Year 6	31	1.27%	

GQ Year 3

ANS Child with complex needs still on our role due to SEND needs etc and this is therefore increasing absences, but child has now been transferred to Crowland as that is where they live

Admissions: None since the last FGB. New Intake meeting held with musicians playing and the Head and Deputy Head Boys and Girls came to talk to parents about the school. Approximately 22/23 families came, with an overall positive response. We have publicised the school in the village magazine and we put an advert in the local paper about the Intake Meeting. Choir, musicians and head boy and girl were great. 5-6 parents that did not come to the open evening are coming to visit the school. Birth rates are up slightly for next year.

GQ Are Madcap going to keep there 1.5year entry.

ANS Yes as this is about growth in the area of housing not just birth rates. Ours is also affected by our catchment area vs William Hildyard which has 60 and ours is 32 as we cover Frognaal and less populated catchment area.

Staffing: Mr Lane, new caretaker started on Monday 5th November.

Data: Since the last meeting we have had STAT on line lock down. All staff have provided predictive data for the end of the year. This is the number of pupils that teachers are targeting to reach age related expectations and Greater Depth. The English and Maths leads have met with staff about the data to discuss the attainment and progress of pupils and identifying any issues to be addressed, which staff found very helpful.

Pupil Premium Intervention groups have been implemented to raise attainment for certain pupils and, where needed, targeted for greater depth. Mrs Glover is working with these pupils on Wednesday

afternoons and Year 6 children will be included after Christmas. In addition, FSM children are being focussed on in Cluster Reading project, to raise attainment. Although low numbers, it is apparent that this group of children are below the other children in their progress scores for Reading and Maths.

Sports Premium: Through Inspire + we have started a mentoring programme with some Year 5/6 pupils who could achieve/benefit more from a motivational boost. This is being undertaken by Sam Ruddock, a Paralympian shot putter. A club for Year 2/3 netballers has commenced. This term Sam Ruddock is also coming in to do an assembly as is Sarah Outen, an adventurer, to motivate and inspire children to reach their goals.

Reading Project: Ourselves, Market Deeping and Baston School are undertaking a joint reading project based on promoting parental involvement in reading, boosting Greater Depth Readers and working to motivate reluctant readers. This project is funded by a grant application for £30,000. An English consultant will help run the project and we will be working alongside The Deepings Library. The consultant will suggest titles and activities and questions to develop greater depth and will meet at the library and discuss the books to develop their thinking and they will then get their next book. Training for reading buddies to promote more people coming in to help with reading.

GC How do you know who are doing their reading at home

ANS The reading raffle – see those who are getting their tickets consistently. Teachers will assess who should be in the book club for greater depth. Resources, books, transport and supply teachers and literacy consultant must come out of that £30k for all three schools. The project is designed to be sustainable.

GC Are you targeting specific families for parental involvement in reading

ANS Yes it will be open to everyone, but we will invite families where pupils are struggling to get their raffle tickets etc. Years 4/5/6 only for greater depth all other initiatives such as story sacks is for all year groups for reluctant readers. Thinking about behaviour workshop for tips and tricks for parents for children who are growing up. School nurse at parents evening.

GQ Is there one? ANS Yes but hard to access.

We need to promote the website more. Children's university – passport stamps- you can become site for where pupils can get their stamp for attending an extracurricular activity etc. Also, we were told we should start more of a Facebook presence to target those parents. Governors voiced their concerns and were advised that it would not be where responses could be made – it would be for informational purposes only. 1 evening – wider audience and 3-5 sessions running that you could rotate around like behaviour tips, website etc This may reduce the burden on staff and parents only have 1 evening to attend but wider audience involvement.

Mini Police: PCSO Rowena Everett has been in to school to launch our new Mini Police initiative. Ten children from Year 5 and 6 have been voted for by their peers after presenting a speech. They have uniforms and we are waiting for PCSO Everett to visit the school again to start their duties.

Training: Since the last FGB:

Staff training - Book Talk Safeguard Briefing – IW All staff – Reading Moderation

Behaviour: There have been no racial incidents, no exclusions or significant behavioural incidents since the last meeting

Complaints: There have been no major complaints since the last meeting

Successes and Events:

- The Year 5/6 boy's football team came 5th out of 15 teams in a Holbeach tournament, the Year 5/6 girl's football team came 3rd out of 10 teams.
- Year 5/6 girls won their swimming Gala trophy.
- 50th Anniversary celebrations of the school's inception.
- Enjoyable and very well attended, KS1 Grandparent's Afternoon.
- Year 3s have had a dressing up Roman Day in school.
- Year 6s went on a Construction Day to Stamford College.

MTC – Multiplication table check June 2020 live date, but we are piloting next year

6) UPDATE ON REVIEW OF SDP 2018/2019

The head updated the FGB and advised that he would load onto the website. The FGB were informed that the Healthy eating and curriculum group 3 meetings are in Nov /Dec and that signage throughout

the school in Spanish/French is being completed.

7) REVIEW ANNUAL SAFEGUARDING REPORT

The Head advised the FGB that the next meeting is scheduled for 11.12.18 with P Cradock – Deferred to next meeting

AGENDA ITEM SAD: - UPDATE ON ANNUAL SAFEGUARDING REPORT FGB 27.02.19

AGENDA ITEM SAD KEEPING CHILDREN SAFE –GOVERNORS TO REGISTER REVIEW OF PART 1.

8) REPORT FROM FINANCE COMMITTEE 05.11.18

- Terms of Reference – Accepted the Finance Committees approval
- Update on Intruder Alarm – The FGB were advised that this cannot be repaired as it is too old. Quotes are being ascertained and the FGB were advised that county have been contacted. Quotes are being ascertained for CCTV but the head suspects that county will say we will pay for like for like only and not an improved system.

GC CCTV might reduce our insurance costs.

GQ Are quotes for the whole school

ANS Yes

- FSM deficit and cfwd discussed. The FGB were advised that there was a meeting with an alternative provider this week.

9) UPDATE ON HEADS AND CHAIRS MEETING

Th chair advised that Academisation and FSM were discussed. Langtoft school has advised that they are not progressing with Academisation. The FGB were advised of a Joint Governor training initiative within the cluster and that the next chairs meeting is 26.11.18.

10) UPDATE ON JIMMY D'S

The FGB were advised that there are High numbers and there are plans to take the mobile down/move it. 2nd quote is awaited for track around the field and it is envisaged that funding is hoped from awards for all and that the Mile a day initiative may help generate interest for additional funding for the artificial track.

11) IMPACT OF GOVERNANCE SINCE LAST MEETING

Attendance by Governors at the intake meeting

Attendance by Governor to audit details of elements of school fund

12) AOB

- It was agreed that letters would be sent by the Chair on behalf of the FGB with thanks to Sarah and Jim Thody
- Governors advised that we need to be looking at advising parents of possible School Trips at the beginning of each school year to allow better planning of possible costs etc.
- Also, Governors voiced concerns that parents were advised of Children in Need fundraising on a Tuesday for the Friday of the same week.

Meeting concluded at 20.22

SUMMARY OF ACTION POINTS 14.11.2018	BY WHOM	TIMESCALE
UPDATE ON ANNUAL SAFEGUARDING REPORT		27.02.2019
KEEPING CHILDREN SAFE –GOVERNORS TO REGISTER REVIEW OF PART 1		27.02.2019