

**DEEPING ST JAMES COMMUNITY PRIMARY SCHOOL**  
**MINUTES OF THE FULL GOVERNING BODY MEETING 27.02.2019 7pm**

**PRESENT:** D Ludford (Chair) I Wilkinson, T Allen, J Purdy, G Lyden, A Bradshaw M Russell, P Pearce, J Maddison, D Knight

**CLERKED BY:** I Wilkinson. The meeting was quorate.

1) **APOLOGIES FOR ABSENCE** P Cradock, S Dodson received and accepted.

2) **DECLARATIONS OF INTEREST/ELIGIBILITY** Chair queried any amendments to governor's declarations of interest /eligibility from those already held on file. None received, and no declarations of interest received for any agenda items for this meeting.

3) **GOVERNOR APPOINTMENTS** Pat Pearce and Jo Maddison were welcomed to the governing body and they gave a quick background on themselves.

4) **MINUTES OF LAST MEETING – 14.11.2018** The chair requested any queries in relation to the minutes that had been supplied in advance of the meeting. DK stated that he was at the last FGB but wasn't included in the list of present. This was to be amended. Following this the minutes were agreed.

5) **MATTERS ARISING FROM LAST MEETING (14.11.18)**

- Review annual Safeguarding Report – this had been presented in the previous meeting and was on the website. IW gave an update on safeguarding following his meeting with Matt Spoor (Locality Lead). He suggested that it would be good practice for the SCR and the children's logs to be looked at and questioned every half term, with a log of which records he had seen. He also suggested a chronological log for each record. [JP asked whether an online system of recording had been looked at and IW said that "My Concern" was being looked at in the next few weeks. With the potential increase in Safeguarding workload for PC, it was suggested that PP, who has a great deal of safeguarding experience could potentially share this role.](#)

- Keeping Children Safe – all governors had read Section 1. IW informed governors of Prevent Training that was happening at Market Deeping CP School on the 19<sup>th</sup> June at 4pm. PP was to be sent the KCSIE document.

6) **HEADTEACHERS REPORT**

The report was looked at. Admissions for Reception 2019 were looking good.

[Governors asked about the complaint. AB asked for confirmation that notes of incidents were kept by the class teacher. IW confirmed that they were.](#)

7) **UPDATE ON REVIEW OF SDP 2018/2019**

The head updated the FGB and advised stated that it had been uploaded onto the website. The FGB were informed that IW was investigating the possibility of a Cooking Club for children who didn't have a very good relationship with food. IW shared menus and outlined how the club would work.

[Governors asked questions and were in favour of such a club. GL asked how the internet safety officer assemblies had gone. IW reported that they had gone very well.](#)

8) **REPORT FROM CURRICULUM AND STANDARDS COMMITTEE 17.01.19**

The minutes from the previous meeting were looked at and there were no further questions.

9) **REPORT FROM THE FINANCE COMMITTEE 04/02/19**

The minutes from the previous meeting were looked at. MR stated that the budget was looking very healthy and there was a good carry forward. Certain monies had come in to school without prior warning (e.g AH maternity insurance money), creating a bigger carry forward, but MR had agreed with county that this was going to be the case so no "clawing back" of money would take place.

[Feedback from Governors on the SFVS were discussed and certain points were clarified. Governors](#)

also discussed possible devolved capital expenditure, and bids for a music pod at the back of school were discussed, using possible SKDC funding which had been mentioned to SY.

#### **10) UPDATE ON HEADS AND CHAIRS MEETING**

The chair advised that Academisation and FSM were discussed. Langtoft school has advised that they are not progressing with Academisation. The FGB were advised of a Joint Governor training initiative within the cluster.

#### **11) UPDATE ON JIMMY D'S**

JDs was running smoothly. Numbers for both the pre-school and before and after school club were good.

#### **12) IMPACT OF GOVERNANCE SINCE LAST MEETING**

Governor visits GL – learning walk.

Maths learning walk – AB

Online and "off line" Safe Guarding Training - AB

Appointment of new governors – DL/IW

Safeguarding Training and Safer Recruitment Training - GL

Pupil Internet Safety Officer meeting – GL

Education City meeting for new Times Table initiative – GL

York Trip – GL

This trip was discussed by governors and it's price (£40) It was agreed that it was a great trip, and the suggestion that it could be subsidised next year so that it could go ahead.

#### **13) AOB**

DL suggested that we should start to look for another clerk as SD was retiring from clerking in the summer. MR said that she would ask LC and IW would contact NMJ.

AB asked when the next lock down procedure would be – IW stated that this was still to be arranged, but would be soon.

**The meeting finished at 9pm.**