

DEEPING ST JAMES COMMUNITY PRIMARY SCHOOL
MINUTES OF THE FULL GOVERNING BODY MEETING 08.05.2019 7pm

PRESENT: D Ludford (Chair) I Wilkinson, T Allen, J Purdy, P Cradock, A Bradshaw, D Knight, J Maddison, P Pearce,

CLERKED BY: S A Dodson. The meeting was quorate.

1) **APOLOGIES FOR ABSENCE** M Russell and G Lyden received and accepted

2) **DECLARATIONS OF INTEREST/ELIGIBILITY** Chair queried any amendments to governor's declarations of interest /eligibility from those already held on file. None received, and no declarations of interest received for any agenda items for this meeting.

3) **MINUTES OF LAST MEETING – 27.02.2019** The chair requested any queries in relation to the minutes that had been supplied in advance of the meeting. None received and therefore minutes agreed. A discussion ensued and it was agreed that the workload for Paul Cradock as a governor and therefore it was agreed that Pat Pearce was to take on the role of Safeguarding Governor wef 08.05.19.

4) **HEADTEACHERS REPORT**

- including Pupil Premium/Sports Funding and Impact
- data on attendance/absence
- recording/reporting on racial incidents

GQ Is there a recent development and update on staffing.

ANS Yes Emily Fullard, year 5 teacher, has handed in her notice on Friday as she wants to specialise and become a dyslexic teacher. Therefore, we had to work hard as half term is the last day to hand in your notice if you are a serving teacher, hence we had to advertise quickly.

GQ Where do you advertise.

ANS EPM and Linceline.

GQ Why have we advertised as a year's contract only. Will this not put people off.

ANS We have put a proviso that it would be extended but we put a year as a safeguard against issues if we had to let the person go due to competency issues.

Head advised that he has missed off attendance and absence from his report and apologised and advised that this will be on July's report, nothing of significance to report for this period.

No further questions raised.

5) **UPDATE and REVIEW OF SDP 2018/2019**

Head advised that half term review has been completed and that an updated copy of the SDP is available on the website. Closely monitor writing through pupil progress meetings and planning and stimulating lessons and this is now green as this is seen in lesson observations. The head advised that regarding Health & safety, there are still matters to address and that Healthy eating and exercise etc has progressed as the cooking club started. The committee were advised that there was a greater number of pupils applied than could be catered for and therefore 8 pupils were chosen and parents are coming in and trying things that pupils have cooked. They have cooked things such as Carrot cake, mini quiches, breadsticks and dips. Recipes will be uploaded onto the website for pupils to try at home. This club is intended to continue for 3 weeks over the summer term and will offer places to another 8 pupils and the head advised that he is keen to continue this next year. The head advised the FGB that this club was targeted to years 4-6 incl. The FGB were also advised that "Internet safety officer" remains at amber as further people have not been trained. ICT data and planning has been completed and signage throughout the school. Pen pals have been made with baston school and there is a Spanish afternoon in June with Baston school here at DSJ.

GQ Are we on track for year 2 with writing and reading.

ANS Yes

6) REPORT FROM CURRICULUM AND STANDARDS COMMITTEE 14.03.19

- Update on Swimming Lessons Observation at Leisure Centre

P Cradock arrived at 19.24

Head advised that staff have agreed that in the 6 terms that we have there will be a sharing assembly for a class per term and that parents would be invited, therefore there would be one by class. In September we will put celebration assembly dates out per class. Pupils will be awarded certificates for learning behaviours and we will celebrate these as well. Year 6 will also have a leavers service. The head advised that there was a meeting last week with the Head of Deepings School to discuss the issue regarding volunteers and observing swimming lessons were the Head communicated his thoughts and feelings etc and the Head and Deputy of The Deepings School were to evaluate the matter and are going to feedback and issue guidance. **J Purdy arrived at 19.36**

GQ What is the issue?

ANS Deepings school have said that volunteers for accompanying pupils to swimming lessons are not allowed in the gallery, they are allowed in the café but not allowed to look through the window. We then asked about the swimming gala and whether we do this to empty galleries. Head advised that this has had an impact on volunteers etc and therefore a slight impact on school as head had had to walk pupils up to the pool for their swimming lessons the other day.

GQ Is there a specific number of adults required with a class

ANS There is no official number, it is at the discretion of the head and we are having to plan in conjunction with the number of pupils and the ages/needs of those pupils, for example.

GQ When are they coming back to us.

ANS Not sure will chase them up.

GQ What has caused this issue.

ANS This appears to have been about a parent shouting from the gallery and taking pictures.

7) REPORT FROM FINANCE COMMITTEE 29.04.2019

- Update on Intruder Alarm
- Update on roof repairs
- Agree Budget for 2019/2020

Minutes supplied in advance of the meeting by the clerk.

GQ Are the “lock-down alarms” effected by intruder alarm capability.

ANS No as this is a separate system

8) UPDATE ON HEADS AND CHAIRS MEETING The Head advised that the next meeting is Monday 13/5/19 and will therefore update the FGB at the next meeting.

9) UPDATE ON JIMMY D’S Governor advised that they have had an Ofsted inspection and now rated as good. There are still a lot of children going to before and after school clubs and Jimmy Ds.

GQ When will their next Ofsted be?

ANS They came 1.5-2 years ago when they were RI, but next inspection should be in 4yrs as now rated as good.

10) IMPACT OF GOVERNANCE SINCE LAST MEETING

AB attended lock down

AB attended Guided reasoning

AB completed Maths learning walk

11) AOB

- Rearrange Finance Meeting of 01.07.19 to either 24.06.19/25.06.19 – AGREED AS 24.06.19
- Year 6 production on 10.07.19 therefore rearrange FGB meeting to Monday 15.07.19
- The head advised that there had been an initiative to assist parents with tips and tricks for behaviours issues either at home or within school and bedtime routines. 14 parents attended and therefore hope to rearrange another as a lot of parents advised that they would like to

attend but the time the meeting was held was not convenient. The head advised that these was a lot of conversations between parents and there were some “case study” initiated and recommended parenting support guidance which the children’s centre advises of. There are various guidance for different “ages and stages” and these will be put up on the website for parents.

- Year 3 class goes to mini Olympics each year – Governors were invited by the head.
- Year 5 post – Governors invited to interviews Wednesday 22.05.19.
- Year 1 Parents invited to assembly – poetry competition. Parents were impressed.
- The Chair advised that at the last Chairs meeting a representative of the local authority was warning about Lockdown procedures and policy being on the website and therefore people would know the process of how to end a lockdown procedure and how this would be communicated.
- A Governor advised that upon review of the Latest news section on the website this referred to Ofsted will be visiting in June 2017 – therefore the latest news should be reviewed.
- Due to issues with the Year 6 newsletter, this needs to be reissued.

Meeting concluded at 20.04

SUMMARY OF ACTION POINTS 08.05.2019	BY WHOM	TIMESCALE
Update on issue with volunteers attending swimming classes	IW	15.07.19
Update from Head and Chairs meeting 13.05.19	IW	15.07.19
Update on Recruitment	IW	15.07.19