

DEEPING ST JAMES COMMUNITY PRIMARY SCHOOL
MINUTES OF THE FULL GOVERNING BODY MEETING 19.05.2016 7pm

PRESENT: I Wilkinson, T Allen, M Russell, S Young, T Hutton, G Lyden, P Cradock, P Dilks, J Thody
CLERKED BY: S A Dodson. The meeting was quorate.

1) REVIEW SEN REPORT – A verbal report was given to the FGB by the SEN governor and were advised that intervention is very encouraging. The majority of pupils accessing tier interventions made accelerated progress. An example was given with the average progress for KS2 pupils of an increase in spelling age of 31 months. This had a positive impact on the KS2 spelling element of the SPAG test and the Year 1 Phonic Screening Check. 8 pupils worked with the SENCO on a 1:1 basis for three 30 minute sessions per week, on average this group made an increase of 24.5 months' progress in spelling and 21 months progress in reading during 2014/15.

GC What is intervention definition.

ANS This is not just for statemented children. Any child on the SEND register has EHCP.

GC What is the process for pupils being statemented.

ANS Head advised that £6k is in budget and you have to prove you have spent £6k and you do not get this back even if a statement is granted. The support may include an Educational Psychological and investment etc. Pupil Premium is also in budget and invariably statemented pupils are also pupil premium pupils.

GC Overall are we getting to pupils earlier enough to help them.

ANS It is hard to get someone statemented earlier because it is usually not until year 2 that this is achieved even if they come into Reception class. The Head advised that more TA support has been initiated in Year 1 to assist pupils with the transition from Reception Class.

2) APOLOGIES FOR ABSENCE Apologies received and accepted from T Fisk

3) DECLARATIONS OF INTEREST/ELIGIBILITY Chair queried any amendments to governor's declarations of interest /eligibility from those already held on file. None received and no declarations of interest received for any agenda items for this meeting.

4) MINUTES OF LAST MEETING – 10.02.016 The chair requested any queries in relation to the minutes. None received and therefore minutes agreed

5) MATTERS ARISING FROM LAST MEETING (10.02.2016)

- Amended/Reissue of Monitoring & Evaluation Forms – Confirmed had been issued by clerk for use by governors to be updated into SDP
- Update on Completion of Safeguarding audit – T Fisk not in attendance at time of discussion and therefore refer to head for update. The head advised that this would be completed a.s.a.p.
- Review of EA report by governors -The head advised that the EA had recently attended and had advised that teaching was better this time.

6) HEADTEACHERS REPORT

- including Pupil Premium/Sports Funding and Impact
- data on attendance/absence
- recording/reporting on racial incidents
- admission arrangements – LA was completing a consultation on changing distance for admissions via road versus how the crow flies.

The FGB acknowledged that the heads report was received in advance of the meeting for governors to review and address and queries.

GQ Were there any appeals on entry.

ANS The head advised that there were but we have not been advised of the outcome as yet.

GQ Have we heard about whether our Year 6 pupils got their first choice schools? Where are they going?

ANS 10 out of 28 are not going to the Deepings as more passed 11 plus. The FGB were advised that the Special Needs provision at Bourne Academy is very good.

- The FGB were advised that Holly Barret has left and that interviews are being undertaken for a part time permanent appointment on year's contract and that Emma Butcher is working with pupil with Autism in Year 1.
- Meeting with John Hayes(MP) – the head advised that when pushed the MP said he wouldn't be pushed into academisation, then retracted that, then did u turn etc. The head advised that in his opinion the government may favour MAT as it is cost effective and is in its simplistic form, mini local authorities. LCC executive has said if schools wanted to be academies they would be by now. The FGB had been supplied with a summary of the white paper outlining the government's intention on academisation, by the head
- The Head advised the FGB of a meeting with cluster of schools about MAT and LAAT and that a presentation at Linchfield School would be made about a MAT. This would involve a rolling CEO and one of the heads of the cluster schools being the CEO as well as a head. The FGB advised that schools would receive approx. £50k more into budget, but this is not classified as a saving if you become an academy.

GC What % do we have to pay for a LAAT.

ANS 4.5% for LAAT, county currently take 11%.

GC Whose decision is it ultimately.

ANS It is the Governors after consultation with all shareholders. The FGB were advised that Edenham have recently joined a LAAT cluster. The FGB were advised that a MAT would have an impact on the FGB and that a LAAT schools keep their own FGB but someone from each school are in a smaller group as an overseeing group within the LAAT.

GA CEO needs to be supportive of RI school.

- The head advised that the peer review groups with other schools has been used as a research tool and we have been focusing on learning behaviours. Head advised of learning behaviours and supplied the FGB with various examples of learning behaviours.

GC How do you assess what they are

ANS Through lesson observations. The head advised that discussions were being undertaken about including these learning behaviours in the rewards scheme. We are going to have to think about how we structure our learning from a teacher to a facilitator as it is about pupils discovering these things themselves. If we are told something we remember for a while but if you discover it yourself, it is a deeper way of understanding and remembering.

GC Would you say there was a training need for the staff.

ANS Baston, Linchfield and we are looking at the same areas and therefore we have the joint ideas and support etc.

GC What is it about the teaching that is not allowing these learning behaviours to develop.

ANS All schools have pupils that are happy just to be fed things.

GC 3 Schools are approaching this.

ANS This is our list, the programme had 8 areas and we believed that this was too much for the pupils to absorb. This programme is the way we facilitate the learning to achieve the targets required.

GC How difficult will it be for staff to adapt to this and how much support can you give them in that process.

ANS The head advised that a twilight staff meeting is being arranged in July and the list of behaviours are already on the board and staff can see and use these and thinking skills etc. have been addressed and therefore we are not a million miles away, but it will be a shift in pairing of years 5 and 6 teachers together and peer to peer reviews within schools. The head advised that this will be in SDP and displays.

GC Will this be part of teacher's performance targets.

GC How we are going to monitor and show this has an impact.

ANS Not instant results but we will get more into mastery level. Head advised this could be part of governor's action plan for 2016/2017 and we could see the impact in behaviours in class and in playground and changes in lessons and attitudes towards learning, the reward system and data.

- Attendance – **GQ How do we celebrate strong attendance.** **ANS** 100% for the year, pupils receive a certificate, but next year we may change this to a long term.

7) REVIEW/UPDATE ON SDP AND EVALUATE PROGRESS TOWARDS ACHIEVING TARGETS. – The head advised that this has been updated. The head advised that FGB that the NHT are lobbying government not to publish sats this year as they are not representative due to the change in the new curriculum. The FGB were advised that pupils did as well as they could and that the reading paper was difficult and that the national standard has not been advised yet.

GC What about KS1 sats.

ANS Reading was in 2 papers and the 2nd paper was quite hard. The Maths paper contained more level 2a type questions.

GC When will we know the results

ANS Early July and we will then know what the average is and this will be where the progress scores come in if we are lower than others in the cluster.

GC With small groups a couple of pupils can adj outcomes.

ANS We have 10 SEN pupils in year 6. Last year we had one person doing interventions and in 2016/2017 TA will do interventions.

The head advised that the tracking system is in place and it will be easy to extract data by groups such as FSM, SEND pupils. The Chair advised that tracker system was demonstrated to the Maths curriculum group. The head also advised that reception baseline is not required next year, but we will keep using early excellence. The FGB were advised that with regard to the development of the outside area, we have started to look at grant applications. Term 6 in Sept.

GC Should we do a yearly SDP or 3 a yearly one for example to highlight the development of areas and the impact.

ANS Learning behaviours would not have figured on 3-year plan but will now be heavy part of SDP for 2016/2017.

8) REVIEW AND UPDATE ON SEF – No major update as awaiting results.

ACTION POINT SAD: DRAFT SDP FOR 2016/2017 FOR FGB IN JULY 2016

9) REPORT FROM CURRICULUM AND STANDARDS COMMITTEE The chair confirmed with the FGB that they had received copies of the minutes of the previous meeting in advance and question whether there were any queries to be raised by FGB. None received.

10) REPORT FROM FINANCE, PERSONNEL AND PREMISES COMMITTEE The chair confirmed with the FGB that they had received copies of the minutes of the previous meeting in advance and question whether there were any queries to be raised by FGB.

- Accept and Agree Budget for Submission – The FGB were advised that a charge to the budget had been received. The School Business manager advised that the charges received do not agree with the salaries charged to the budget. The FGB were advised of a predicted £26k cfwd and we are still within that and therefore this should not change.

GA At a recent value for money meeting with LCC and Serco, they would not give date when would be sorted. They are not meeting Key Performance Indicators and suggestions to the Executive are being made to look at all options. Penalties have been levied against Serco. Chair advised that committee was submitting budget for ratification. Proposer PC JT Secoded unanimous acceptance.

- Agree Charging Policy – agreed with a review date of May 2018

11) UPDATE ON HEADS AND CHAIRS MEETING - Please see/refer to headteachers report

12) UPDATE ON JIMMY D's Andrea has been in this week giving advice on jimmy d's pre-school. They have got the door system working and the trip hazard has gone.

13) IMPACT OF GOVERNANCE

- Safer Recruitment Training -
- DBS Checks wef 1.9.16 – End of next week, send out reminder to governors to send to Marcelle.
- Summary of recent government White paper – sent by IW to FGB
- Monitored SDP
- Review SEND Report
- Discussion on Academisation/MAT/LAAT
- Agreed the Budget
- Reviewed Charging Policy
- Recognised Headteachers Report
- Learning Behaviours and updates on future developments.

14) AOB

- What is the biggest success and your biggest concern – issues in KS1 and instability of staffing and the quality of book scrutinies and book observations.
- Governor Peer reviews – deadline is end of term.
- Making a difference – Jan and Ben Tindall joint schools band and Sarah Young with a band performance – Big THANK YOU to Sarah Young.
- News of stressed pupils in Sats - our pupils were well balanced and that is a credit to the school.

SUMMARY OF ACTION POINTS 19.05.2016 FGB	BY WHOM	TIMESCALE
DRAFT SDP FOR 2016/2017	IW	18.07.2016